



# MISSIONFEST TORONTO

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## MissionFest Toronto Exhibitor Sales Agreement

1. **What you are selling:**

Materials and products sold at the exhibit should be produced by the ministry and / or enhance and /or explain the primary focus of the ministry. Books should include only the titles which the ministry authors / publishes. If you do not author / publish books but you wish to market titles which are an integral part of your ministry, you are requested to submit a title list to MissionFest Toronto no less than 30 days before the Conference for approval.

2. **Commission:**

MissionFest Toronto requires a **10% commission on all gross sales** prior to sales tax.

3. **Timing:**

All commission remittances must either be paid at the close of the event or be sent to the MissionFest office within **30 days** after the Conference.

4. **Focus:**

The focus for all Exhibitors should be toward the primary ministry they represent even though many do have more than one area of ministry. We have found it wise to single out a primary focus for your exhibit and concentrate on that. Please don't use the opportunity as a venue for selling materials; it should be a place where you are "selling the ministry" and promoting "missions".

5. **Connecting with Attendees – Customer Service:**

Please engage the attendees by smiling, and welcoming people as they walk by. It's wise to ask them a question about your ministry to start a conversation and have information at hand to give out when needed. Please don't leave your booth unattended. Please don't arrive late and leave early. Please help us to increase attendance by letting your supporters know that you will be at MissionFest Toronto and encourage them to promote MissionFest Toronto to their churches and attend.

**I/we agree to the above:**

Signed \_\_\_\_\_

Print Name \_\_\_\_\_

Agency/Ministry \_\_\_\_\_

Date \_\_\_\_\_